



Informed Consent to use Patient Portal

Patient Information:

Name: _____

Address: _____

Email Address: _____ **(please double check)**

Purpose of this form:

North Point Physicians, LLC offers a web based patient portal as a service to our established patients. The portal allows patients who wish to view portions of their records or receive communications from our clinic to do so in a manner that is more secure than traditional email. Secure messaging can be a valuable communication tool, but has certain risks. In order to manage these risks we need to impose some conditions of participation. This form is, therefore, intended to show that you have been informed of these risks and the conditions of participation, and that you accept the risks and agree to the conditions of participation.

How the secure Patient Portal works:

A secure web portal is a kind of web page that uses encryption to keep unauthorized persons from reading communications, information, or attachments. Secure messages and information can only be read by someone who knows the correct username and password or pass-phrase to log in to the portal site.

How to participate in our Patient Portal:

You can receive and reply to secure messages or view information sent to you through a Web site hosted by our electronic records company, e-MDs[®]. Once this form is agreed to and signed, we will send you a standard, unsecured email notification that tells you how to register for the first time. This notification will give you the URL (Internet address) of the Web site where you can log in. By clicking on the URL you will activate your Internet browser, which will open the Web site. You will then be able to log in using the user name and password provided. Next you will be able to look in your "message box" and see any new or old messages or view other parts of your electronic record. Because the connection channel between your computer and the Web site uses "secure socket layer" technology, you can read or view information on your computer, but it is still encrypted in transmission between the Web site and your computer.

You can view more clinic-specific information or access the portal through:

www.gotomyclinic.com/northpoint

-or-

www.northpointphysicians.com

Protecting your private health information and risks:

This method of communication and viewing prevents unauthorized parties from being able to access or read messages while they are in transmission. However, keeping messages secure depends on two additional factors:

- The secure message must reach the correct email address, and only the correct individual (or someone authorized by that individual) must be able to get access to it. Only you can make sure these two factors are present. **We need you to make sure we have your correct email address and are informed if it ever changes.** You also need to keep track of who has access to your email account; so that only you or someone you authorize can see the messages you receive from us.
- If you choose to pick up secure messages from a Web site, you need to **keep unauthorized individuals from learning your password.** If you think someone has learned your password, you should promptly go to the Web site and change it.

We understand the importance of privacy in regards to your health care and will continue to strive to make all information as confidential as possible and will never sell or give away any private information, including email addresses, without your written consent unless compelled to do so by law.

Conditions of participating in the Patient Portal:

Access to this secure web portal is an optional service, and we may suspend or terminate it at any time and for any reason. If we do suspend or terminate this service we will notify you as promptly as we reasonably can. You agree to not hold North Point Physicians, LLC or any of its staff liable for network infractions beyond their control.

Before you were given this form, we provided you with our Policy and Procedures for using this web portal. We need you to understand and comply with these, and by signing this form below you will acknowledge that they were explained to you and that you agree to comply with them. If you do not understand, or do not agree to comply with our Policy and Procedures, do not sign the form. If you have any questions we will gladly provide more information.

Patient Acknowledgement:

Signature _____ Date _____